

COURSE ENROLLMENT REQUEST FORM



Please contact us at (602) 712-4050 if you have any questions.
 Submit this form via email, fax or mail to: ttraining@azdot.gov (e) / (602) 712-3007 (f)

<p><i>A final confirmation will be sent <u>1 week prior to class date</u> with detailed logistics. A \$100 no-show fee will be invoiced to your Agency if you fail to attend class or cancel within 3 business days prior to class start.</i></p>	
<p>* For Non-Contributing Local or Private Agency/Individual:</p> <ul style="list-style-type: none"> • There may be a registration fee for this class. • Payment is required <i>prior</i> to attending the class. • Now accepting Visa, MasterCard, American Express and Discover for payments • Please contact AZ LTAP at (602) 712-4050 for class fee. 	<p>Please send registration fee to:</p> <p>PAYABLE TO ADOT</p> <p>AZ LTAP 1130 N. 22nd Avenue Phoenix, AZ 85009</p>

Agency Contact Information	Administrator Information (if applicable)
Contact Person's Name:	Administrator's Name for Invoice:
Contact Person's Phone Number:	Administrator's Email Address for Invoice:
Contact Person's Email Address:	Agency Mailing Address (Address, City, State, Zip):
Contact Person's Agency/Department:	

CLASS INFORMATION		
Class Name - Course Code:	Class Date:	Class Location:

Please Proceed to Page 2 to fill out the Student Information Section

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA) and other nondiscrimination laws and authorities, ADOT does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact the AZ Local Technical Assistance Program at Ttraining@azdot.gov. Requests should be made as early as possible to ensure the State has an opportunity to address the accommodation.

De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, el Departamento de Transporte de Arizona (ADOT) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con la Oficina de AZ Local Technical Assistance Program en Ttraining@azdot.gov. Las solicitudes deben hacerse lo más antes posible para asegurar que el Estado tenga la oportunidad de hacer los arreglos necesarios.

FOR OFFICE USE ONLY	
Invoice Needed: Yes _____ No _____	Fees: Local _____ Private _____
Locator #: _____ Entered By: _____	

STUDENT INFORMATION

Student Name (First <i>M</i> / Last)	Preferred/Nickname (if applicable)	Email Address for Notifications	Phone Number
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Print Supervisor's Name:		Phone:	
Supervisor's Signature:		Date:	