

AZ Local Technical Assistance Program is looking for innovative and cost effective ideas on how to provide training. AASHTO training is one tool we are using as a training resource.

To receive credit for any of the courses listed below, please complete the equivalent courses found on the AASHTO TC3 (Transportation Curriculum Coordination Council) website <https://store.transportation.org/training>.

Local Governments or Tribal Governments need to create a login on AASHTO TC3 site using their government email address. When completing their profile please use a work address and work phone number. To receive online training at NO COST please use promotion code **D5X3-B3D9-52CB-4XCX**.

To gain access, please follow the steps below (use Google Chrome browser to complete courses): 1. Go to <https://store.transportation.org/training> and find “MyAccount” at the top right of the page. If visiting for the first time, select “Register with AASHTO” and provide the requested information, again please use your government work email address, work address, and work phone number.

Otherwise, select “Sign In” and enter your government agency email address and password.

2. Once on TC3 site members can type into *Search* any of the *Item Codes* listed below, search results will bring up the course name listed below, add the course to the Shopping Cart. Click *Go to Cart*.

3. When you are ready to checkout, click *Shopping Cart* on the top menu and enter the following promotion code and select *Apply*:

Promotion Code: D5X3-B3D9-52CB-4XCX

4. Click *Proceed to Checkout*, click *Review Order*, and click *Place Order*.

5. To launch purchased training courses, select “My Training” from the “My Account” drop down menu at the top of the page. This will display a list of purchased courses that you can complete.

Members will need to complete the ENTIRE training. Once on TC3 site members can type into search TC3 Item Code:

LTAP Course Code:	LTAP Course Name:	AASHTO TC3 Item Code:	AASHTO TC3 Equivalent CBT:	Hours:
LTP0013	Basic Materials	TC3MS001-15-T1	Highway and Structure Construction: Basic Materials	3
LTP0016	Signing & Striping I	TC3CN091-18-T1	Pavement Markings	3.5
TCH3005	Intro to BWZTC	TC3TS009-15-T1	Maintenance of Traffic for Technicians	5
LTP0118	Drainage Course	TC3CN039-16-T1	Construction Stormwater	5
LTP0129	Asphalt Pavement Maintenance	TC3PP002-16-T1	Flexible Pavement Preservation Treatment Series	14

Once completed, members will provide the final certificate or send in their AASHTO transcript that shows completion of course to ttraining@azdot.gov.

Please use the CHROME Browser when completing these courses via the AASHTO website.  **chrome** Rev. 07-20-2021